



BALSAM LAKE PROTECTION & REHABILITATION DISTRICT

Monthly Meeting Notes January 21, 2017, 8:30 AM

Polk Business Center Meeting Room

**1. CALL TO ORDER:**

- The meeting was called to order at 8:33 AM by Tom Kelly

**2. COMMISSIONERS PRESENT:**

- Tom Kelly, Bill Mork, Steve Rediske, Rod Preble, Ray Sloss, Ed McGlynn (Telecom), Dave Mariani (Telecom)

**3. OTHERS PRESENT:**

- Patty Kabus (recorder)

**4. APPROVE AGENDA:**

- Motion by Rod to approve agenda, seconded by Bill, all approved, motion carried

**5. APPROVE MINUTES:**

- No action

**6. PUBLIC COMMENTS:**

- None

**7. TREASURER REPORT AND PAY CLAIMS:**

- Ray - Reviewed Balance Sheet and Asset and Liability balances
- Income and Expense YTD
- Harvester grant came in (2<sup>nd</sup> half) – Tom to look into notification of principal payment
- Budget comparison – discussed 2016 variances
- Excess from 2016 will be dropped to unrestricted protection fund

- Tom questioned the grant total, Ray confirmed it was accurate. Harvester grant money is not included with the other grants. Tom asked why harvester is treated separately from other grants. Ray replied it is included down with the harvester project. Bill noted the grant should be moved and recorded as revenue at the top. Tom and Ray agreed
- Bill would like to see the Rapid Response Fund allocated as a separate line item in the protection fund on an unrestricted basis
- All money in the protection fund is unrestricted.
- \$29,878 grant funds will be paid toward loan in March for the harvester, plus the short term payment
- The unrestricted fund can be used to fund capital or operating expenses, AIS, Dredger, building, or Rice Creek improvements
- Tom noted many potential expenses are reimbursement funds so we need to have money set aside to fund initiatives as needed
- Ray to explore breaking out unrestricted assets and moving conservancy to fixed assets and put them on its own line
- Chart of accounts report is included in this month's financials. Tom asked board to review details as a control measure
- Bills:
  - El Stinko - \$4128.83
  - Community Insurance - \$3194.00
  - Harmony - \$660.00
  - Balsam Lake Hardware – \$69.46
  - Craig Solemon - \$2500
  - UW - \$3000
  - Wisc Lakes - \$750.00
  - JJ Web - \$124.00
    - Rod motioned to approve bill payment, Steve seconded, all approved, motion carried.

#### **8. LONG TERM PLAN:**

- Long Range Plan Update 2017
  - Refer to new action items

#### **9. WATER RUNOFF PROGRAM:**

- Water Quality
  - East Balsam Study / McGlynn
    - Meeting in March with DNR to discuss water quality
    - Presentation by HAB on water quality (Alum) treatment
  - Sedimentation - Dredging / Preble
    - Dale Urlrich is ready to begin the dredging permit process (submit by end of March)
  - Healthy Lakes Native Plantings / Kelly

- Grant application has been submitted, will hear back by end of March
- Aquatic Plant Management
  - CLP treatment / Sloss-Preble
    - Permit application for spraying is 90% done, need to add areas and calculate rate
  - CBCW / Sloss
    - Starting to get inquiries from applicants to work with CBCW this summer
    - Bill asked how we go about connecting with fishing clubs. Rod has a contact (Brian Masters, supervisor for Georgetown and Balsam Township and in charge of 2 landings) and John Amerine can help with building connections with clubs. Noted we'd like to explore asking townships to minimize parking access to limit excessive use at smaller landings
    - See if Brian can come to the April meeting – goal is to get a calendar of the tournaments to make sure we have CBCW coverage those days and possibly limit landing use to main landing(s)
    - New grant permit (\$4000 per landing) has been applied for
  - Harvester / Preble
    - Discussed adding Perry Mound, SE corner of East Balsam, Beach area, and NE corner of big narrows to the Harvesting plan – subject to DNR approval
    - Rod signed paperwork with Chris Nelson to get bids for new building. Targeted to have info for the March meeting in order to get the building in the spring
  - AIS Rapid Response – update on estimated costs
    - Need to consider increasing budget from \$10k to \$20k. There is a 75/25 grant available from the DNR to help reimburse costs paid with a \$20k ceiling. Money is not currently funded but is approved.
    - Ray – Rapid Response is a graded response based on what the issue is. Land & Water and DNR get involved as the response need increases.
    - Rod asked if there is a written plan. Ray said yes – need to bring to a meeting
- Conservancies
  - 3 acre conservancy acquisition / Sloss
    - 2.17 acre property is potentially available for conservancy
    - What is advantage to putting properties into conservancies?
      - To protect from runoff in key areas around the lake
      - to keep natural environment
      - to prevent development
    - Green areas on map (provided at meeting) are already in conservancy.
    - DNR Grant would be 25/75 (we pay \$1, DNR pays \$3)

- Appraisal has already been done
- Survey would be needed
- Electrical easement is evident
- Grant has to be in by Feb 1<sup>st</sup>. One piece still missing is a resolution. We could use the Saltell property resolution as a base for the new resolution. Per DNR, needs to be rewritten with new language noting who will do each task related to the grant process (purchaser, grant process, covenant wording, title insurance, who does follow-up quarterly reports during the process, etc) – the reporting is a new process only needed until the conservancy process is complete
- Ray walks all conservancies twice a year to ensure land is not being disturbed
- Dave asked if new conservancy purchase needs to be brought to the annual meeting. Ray noted a purchase agreement would be contingent on approval at the annual meeting, as well as contingent on getting the grant
- Dave asked if we would purchase even if we don't get the grant (we'll know by April 15<sup>th</sup>).
- There may be an opportunity to for the seller to get a charitable deduction
- Ray asked for a motion to make a contingent offer (on acceptance at annual meeting and grant acceptance) for the land and to cover some fees. Dave motioned, Rod seconded, all approved, motion carried.

#### **10. OLD BUSINESS:**

- Lakeland easement on 46 / Kelly
  - Tom contacted representative to ask if repair could consist of subsurface repair only – Lakeland mentioned just running dual lines to ensure it was subsurface only. We are waiting on response from Lakeland representative
- Harvester Building / Preble
  - None
- Bylaws / Mork New wording - need to get document to Patty for revision and will send to the board.
- Audits / Mork
  - Further discussion will happen at the lakes conference to lobby for wording change to chapter 33
  - Someone at Wisconsin Lakes can help with driving the wording change. The statute calls for an audit. No lake districts are doing an audit. Ray to find person's name so we can contact before the conference
- DNR meeting to discuss aquatic plant management with Board / Preble – scheduled for Jan 20, 2017 - close

- Discussion with Dan Harrington as to whether we can pump onto land / Preble
  - Still in process
- Settling pond sign needed repairs – spring 2017 / Sloss
- Spring/summer of 2017
- Work with Balsam Lake Village to move to one spreadsheet / Rediske - close
- Explore email options with County / Mariani
  - Still in process
- Chapter 33 Auditing requirements / Mork/Sloss
- Extension for time to file on exempt organization filed by Rochelle / Mork
- Rochelle noted we do not have to file for extension – Bill to verify

**11. OTHER REPORTS:**

- Village / Rediske
  - Fire Chief resigned, new fire chief
  - Winterfest coming up
  - Next weekend is Faith Lutheran tournament, Band will be on the ice
  - Minute-Mart will have a Pizza Hut in it
  - Pine Park approved for 2<sup>nd</sup> annual suicide walk
  - Still working on land swap with county
- County / Mariani
  - Having Chris Nelson at the DNR meeting was very beneficial
  - Having county Land & Water folks at a spring meeting would be helpful

**12. NEW BUSINESS:**

- In the March meeting we will have a presentation from Buzz Sorge with DNR on water quality to discuss water quality (Alum) treatment. Bill James may also attend. This is to get DNR support for grants. Ed to schedule and confirm
- Meeting with HAB Aquatic Solutions to present what they have done with other lakes regarding alum treatment (20-30 minutes) in March. Ed to schedule
- Invite Brian Masters, supervisor for Georgetown and Balsam Township and in charge of 2 landings to April meeting to discuss addressing prevention of invasive species on tournaments – Rod to Contact

**13. REVIEW AND CLOSE OLD ACTION ITEMS:**

- None

**14. REVIEW NEW ACTION ITEMS:**

- None

**15. FUTURE AGENDA ITEMS:**

- Third party dredging expert to present at annual meeting how dredging would affect the lake
- Tom: Discuss the Lake Management long range plan. Plan needs to be updated and reviewed every 5 years. Last update was 2012. Needs to be budgeted and done this year. Estimated cost - \$8000-10000. Can include lake owner surveys to get feedback. Recommend inviting Cheryl Clemens with Harmony

Environmental to discuss the process. Ray – better to use a facilitator to help with it. Bill will report back whether the board can update the plan versus hiring it to be done. Bill feels it's just refining the current plan so we should be able to handle it. Ray noted fish sticks is a new thing, Bill thinks invasive species is now a big deal. Healthy Lakes initiative is also new. Noted possibility to advertise for feedback in the Dockside, and put a feedback form on the website. Also possibility to send postcard or letter.

- Aquatic Plant Management 5 year plan was done in the last few years.
- Reviewed 2 applications for lakeshore rip rap (rock boulder) improvements, to ask for comments. We normally don't comment on this. This protects the shoreline from erosion. Ray – impedes turtle and frog movement and burrowing in for winter.
- Vote on resolution to apply for cost-sharing grant from the DNR for the purpose of land easement acquisition. Ray read the resolution (lettering from the DNR) to the board. Ed motioned, Rod seconded, all approved, motion carried.
- Dave got an email from Chris Nelson - via Adam Jarchow, cover letter from Timothy J Garry (legislative liaison for DNR), positive feedback on dredging, Jan 23<sup>rd</sup> for public comment. Dave will send to the board members for review, recommends we submit comments. Email discussion needs to happen over next few days. Public meeting will be held in 2 weeks. Email discussion to follow.

**16. ADJOURN:**

- Motion by Rod to adjourn, seconded by Bill, all approved, motion carried.