



BALSAM LAKE PROTECTION & REHABILITATION DISTRICT

Monthly Meeting Minutes January 20, 2018, 8:30 AM

Polk Business Center Meeting Room

**1) CALL TO ORDER:**

- Tom Kelly called the meeting to order at 8:31 AM

**2) COMMISSIONERS PRESENT:**

- Tom Kelly, Rod Preble, Steve Rediske, Ray Sloss, Bill Mork, Ed McGlynn

**3) OTHERS PRESENT:**

- Patty Kabus (recorder)

**4) APPROVE AGENDA:**

- Add Insurance policy review to 'Old Business'
- Rod motioned to approve the agenda, Bill seconded, all approved. Motion carried.

**5) APPROVE MINUTES:**

- Bill motioned to approve the December meeting Minutes, Rod seconded, all approved. Motion carried

**6) PUBLIC COMMENTS:**

- None

**7) TREASURER REPORT AND PAY CLAIMS:**

- 1099's are on schedule to be out by 1/31/2018
- P&L, balance sheet and budget for December were reviewed by the board
- P&L:
  - December Net Income \$0.00
  - December Expenses (Total \$15,503.80):
    - Administration \$27.28

- Commissioner Expense \$213.76
- Contract Services \$282.00
- Water Quality Projects \$7,527.34
- Equip Maint & Storage \$6,441.08
- Operations \$999.86
- State Grant Expense \$12.48
- Balance Sheet:
  - Assets (Total \$879,853.63)
    - Protection Fund \$63,145.62
    - Checking \$47,433.14
    - Savings \$32.57
    - Other Current Assets \$1,127.92
    - Fixed Assets \$768,113.48
  - Liabilities (Total \$91,835.35)
    - Current Liability (Harvester \$19,580.00)
    - Long Term Liability \$72,255.35
  - Equity (Total \$788,018.28)
- Budget vs Actual reviewed for 2017
  - 12/31/2017 financials are tabled without approval due to a discrepancy – to be reviewed in February after variance is reconciled and financials to be sent back out

## 8) WATER QUALITY:

- East Balsam Study / McGlynn
  - **ACTION ITEM:** Bill will work on watershed modeling for grant
  - Report to be finalized this month with last year's study results
  - Tom reached out to county to have them let us know when the East Balsam study will be completed – they do not have an estimate yet
  - By the February meeting, we will have more information via the grant request (due in February). The project plan will be included in the grant request
- Sedimentation - Dredging / Preble
  - Rod went out and got input to the grant request and is preparing a presentation for the DNR – trying to complete in January/February.
  - Rod will request Adam Jarchow to participate in presentation
  - Report to be finalized this month with last year's study results
  - Per Ray, we need to put program into a specific format per chapter 33 for the permit 'story' of where we were, where we are and where we want to go
  - Hope to meet with the secretary director of the Northern region in March
- Healthy Lakes Native Plantings / Kelly
  - No updates
- Core – Watershed Study / Mariani & Rediske
  - Working on the grant for submittal in February
- Aquatic Plant Management

- CLP Treatment / Sloss-Preble
  - o Working on grant payment for 2016 and 2017
  - o Critical date coming up for grant request – need someone to work on the grant request. Cheryl is not taking any more requests. Request is for a 3 year program.
  - o **ACTION ITEM:** Tom to follow up on getting someone to help on the CLP treatment grant. Deadline is Feb 2<sup>nd</sup> (?) – Cheryl likely has a copy of the last grant request, can get information from Bill James.
  - o **ACTION ITEM:** Rod to contact Matt Berg to find out if Matt has the expanded report
  - o April – apply for permit
  - o Have Matt Berg look at other sections of lake to identify additional areas of the lake to treat
- CBCW / Sloss
  - o Missed deadline for CBCW grant request – was in December (\$16,000.00)
  - o **ACTION ITEM:** Bill will put together a calendar of when the grant requests are due based on the dates on the DNR website (CLP, CBCW, Healthy Lakes, special projects, one time grants such as Harvester, alum treatments, dredging)
- Harvester / Preble
  - o No discussion
- Shoreland Ordinance revision Polk County
  - No Change
- Resident goose initiative
  - Chad Laberg from US Fish and Wildlife gave presentation at village board to discuss oiling of eggs and round up.
  - Permit has been submitted for roundup and oiling provided landowners give approval to go on their land
  - Oiling will happen in April or May, some volunteers already lined up – contact
  - Bill noted there are areas southwest of his land where considerable nesting occurs – Steve noted this area of the lake in particular was brought up
  - Need to determine impact of conservancies on oiling – DNR is part of the program. Need to determine if oiling should happen in a conservancy.
  - **ACTION ITEM:** Rod will ask the question at his next committee meeting, and Ray will read the conservancy document at land and water.

#### 9) OLD BUSINESS:

- East Balsam Study / McGlynn
  - Insurance policy review:
    - o Bill has insurance quotes, amounts all seem in line with what was expected
    - o John Sorenson (Community Insurance) will give us a quote on errors and omissions for officers. Errors and omissions is not covered in umbrella coverage
    - o CBCW workers are contractors so we do not need to cover them

#### 10) OTHER REPORTS:

- Village / Rediske
  - Winter Fest is February 10<sup>th</sup> weekend (changed due to SuperBowl)
  - UTV/ATV race is the same weekend
  - New Police officer has been hired
  - New trail from beach to courthouse has been approved and will begin in the spring
  - Caucus has been chosen
  - Faith Lutheran fishing tournament is next Saturday
  - Organic foods grocery store may be coming to town – a few sites are being considered
- County / Mariani
  - No discussion

**11) NEW BUSINESS:**

- None

**12) FUTURE AGENDA ITEMS:**

- None

**13) ADJOURN:**

- Rod motioned to adjourn, Steve seconded, all approved. Meeting Adjourned